



Municipality of Henties Bay  
Annual Procurement Plan

Name of Public Entity: Municipality of Henties Bay		Financial Period: 2024/2025									
*KINDLY REFER TO THE POP-UP COMMENT UNDER EACH HEADING AND GUIDING NOTES FOR HINTS ON HOW THIS TEMPLATE SHOULD BE POPULATED*											
Procurement No. (e.g. 1.2.3...)	Description of Procurement (include lots if applicable)	Quantity	Procurement Category	Is the procurement reserved in terms of the Code of Good Practice?	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)			
2	Furniture and equipment	Various	G	No	RFQ	300000	30/07/2024				
3	Courier services	N/A	NCS	No	DP	100000	On going	Public Entity			
4	Printing & Stationery (Finance & Corp)	Various	G	No	RFQ	300000	On going				
5	Advertising & Publications	Various	NCS	No	RFQ	1100000	30/07/2024				
6	Legal Consultancy Services	Various	CS	No	DP	750000	On going				
7	Property Valuation Services	Various	CS	No	ONB	1500000	On going				
8	Supply of Corporate Material	Various	G	Yes	RFQ	100000	30/07/2024	Low value procurement			
9	Provision of venue and catering services for Year End Function	Various	NCS	No	RFQ	60000	01/10/2024	Low value procurement			
10	Provision of rental services (office equipment,	Various	NCS	No	RFQ	170000	Ongoing				
11	Sport Stadium upgrade	N/A	G	Yes	ONB	250000	30/07/2024				
12	Provision of security services( security services	N/A	NCS	No	ONB	840000	On going				
13	Municipal IT & Maintenance	N/A	NCS	No	ONB	360000	On going				
14	Debt Collection admin fees	N/A	NCS	No	ONB	350,000	On going				
15	Website Maintenance & upgrading	N/A	CS	Yes	ONB	100000	30/07/2024				
16	Parts for Repair and Maintenance of Sewerage Reticulation Gr	N/A	G	No	RFQ	150,000	31/07/2024				
17	Procurement of Sewage valves	Various	G	No	RFQ	185000	01/08/2024				
18	Parts for Repair and Maintenance of Vacuum sewer reticulatio	Various	G	No	DP	400000	02/08/2024	Sole supplier			
19	Town Planning & surveying	N/A	CS	No	ONB	1300000	On going				
20	Fuel & Oil	Various	G	No	DP	1550000	On going	Public entity			
21	Wheele Bins (Refuse Bins)	1000	G	No	ONB	1000000	On going				
22	Materials for Repair and Maintenance of buildings	Various	G	No	RFQ	250,000	30/07/2024				
23	Repair and maintenance of vehicles	22	W	No	DP	1700000	On going				
24	Tools and equipment for mechanical workshop	Various	G	No	RFQ	30,000	30/07/2024				
25	Tools and Equipment water and sewer	Various	G	No	RFQ	50,000	30/07/2024				
26	Store materials for roads	Various	G	No	RFQ	70000	30/07/2024				
27	Rental of Plant Machinery & Equipment Roads	2	NCS	No	RFQ	40000	30/07/2024				
28	Road & Traffic signs	Various	G	Yes	ONB	200,000	30/07/2024				
29	Blades for Road Grader	10	G	No	RFQ	50000	01/08/2024				
30	Materials for the construction of speedhubs	Various	G	No	RFQ	75000	30/07/2024				
31	Metal detector	1	G	Yes	RFQ	20000	30/07/2024				
32	Materials for Insect and Rodent Control	Various	G	No	RFQ	30000	30/07/2024				
33	Stores & Materials for parks and gardens	Various	G	No	RFQ	70000	31/07/2024				
34	Trees, Shrubs and Fertiliser	Various	G	No	RFQ	30000	01/08/2024				
35	Construction of graves	25	W	Yes	RFQ	70000	02/08/2024				
36	Cleaning Campaign refreshments	Various	G	No	RFQ	40000	30/08/2024				
37	Refreshments for Indep.Celebr.& National da	Various	G	No	RFQ	50000	10/01/2025				
38	GPS Surveying Equipment (Mobile devices/Gadgets)	1	G	Yes	ONB	140000	30/07/2024				
39	Safety Ware for Traffic department	Various	G	No	RFQ	150000	30/07/2024				
40	Bullets (Dog Control)	Various	G	No	RFQ	10000	On going				
41	Store Materials for Emergency services	Various	G	No	RFQ	25,000	On going				
42	Speed Camera Carrirbation	1	NCS	No	DP	50,000	30/07/2024				

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43	Publications of News letter / Annual report	Various	NCS	Yes	RFQ	30000	30/07/2024	
44	Consultant Fees	1	CS	Yes	RFP	50000	30/07/2024	
45	Promotion and Marketing	Various	NCS	Yes	RFP	70000	30/07/2024	
46	Municipal Expo	1	NCS	Yes	RFQ	100000	30/07/2024	
47	Tourism Promotion Strategy Plan	1	CS	No	DP	100000	30/07/2024	
48	Materials for repair and maintenance of Water Reticulation	Various	G	Yes	ONB	350000	On going	
49	Safety Ware for Health Division	Various	G	Yes	ONB	230000	30/07/2024	
50	Insect & Rodent Control (Pesticides)	Various	G	Yes	RFQ	30000	30/07/2024	
51	Cleaning Services (Cleaning Material)	Various	G	Yes	RFQ	150000	30/07/2024	
52	Stores & material for health division	Various	G	Yes	RFQ	10000	30/07/2024	
53	Rental Chemical Toilets	6	NCS	Yes	RFQ	20000	30/07/2024	
54	Annual Medical Examination	1	CS	Yes	RFP	80000	30/07/2024	
55	Construction of affordable houses & Brick making project	Various	W	Yes	ONB	2,500,000	20/01/2025	
56	Construction of Services of Ext 8, 9 & 12	N/A	W	Yes	ONB	10,000,000	30/07/2024	
57	Design & Documentation Ext 8 & 9	N/A	CS	No	ONB	1,000,000	30/07/2024	
58	Vacuum Sewerage Ext 10, Design & Documentation	N/A	CS	No	ONB	1,000,000	30/07/2024	
59	Septic Tank Replacement - Phase 2, Omdel	N/A	W	No	ONB	5,000,000	On going	
60	Upgrading of road infrastructure	Various	W	Yes	ONB	2,824,281	30/08/2024	
61	Upgrading of Dumping Site	1	W	Yes	ONB	500,000	30/07/2024	
62	Replacement of Asbestos pipe Phase 2 (CBD)	Various	W	Yes	ONB	1,100,000	On going	
63	Upgrading of sewerage treatment Plant	1	W	Yes	ONB	1,168,197	On going	
64	Integrated Operational System	1	NCS	Yes	ONB	500,000	30/07/2024	
65	SME/ Open Market	1	W	Yes	ONB	900,000	30/08/2024	
66	Transit station/ Taxi Rank	1	CS	Yes	RFP	250,000	30/08/2024	
67	Pre-pay water meters	Various	W	Yes	ONB	8,000,000	20/01/2025	
68	Parks & recreational facilities	Various	W	Yes	ONB	1,500,000	20/01/2025	
69	Light Vehicles - (1 x pick-up (4x4) & 2 x Sedans	3	G	No	ONB	1,500,000	30/07/2024	
70	Traffic Lights	Various	G	Yes	ONB	500,000	30/01/2025	
71	Surveillance Cameras	Various	G	Yes	ONB	1,600,000	30/08/2024	

Date: 23/09/2024

Approved - Accounting Officer : Ignasia F. Neis

