



Ref: SC/RP/HBM-04/2024

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

PROVISION OF IT SUPPORT MAINTENANCE & SERVICES

Executive Summary of Bid Evaluation Report

Procurement of Security Services for the Municipality of Henties Bay

Reference number of procurement: NCS/ONB/HBM-01/2024

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Project Title: Procurement of Security Services for the Municipality of Henties Bay

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1. Scope of Contract:

Background

- Provision of security services incorporated with, alarm monitoring and cash in transit services.
- The Service provider will be responsible for operating the service areas for the duration period of thirty-six **(36)** months.
- Unless otherwise agreed upon, daily operating hours will be twenty-four (24) hours of every day, including public holidays.

Service areas to be guarded

- (a) Municipality of Henties Bay: (Head office) Two (2) security guards (1 during the day and 1at night shift).
- (b) Town planning & building control building (technical): Two (2) security guards (1 during the day and 1 night shift).
- (c) Tourism center: One (1) security guard (night shift).
- (d) Dumping site: Two armed (2) security guard (day shift).
- (e) Natis office: One (1) security guard (day shift).
- (f) NHE house/property Erf 1064, Omdel: One (1) security guard (night shift).
- (g) Sewer treatment plant: One (1) security guard (night shift).
- (h) Sport stadium: One (1) security guard (night shift).
- (i) Cash escort (CIT) on daily basis (head office & natis office).
- (j) Alarm system monitoring services (All municipal buildings)

2. Procurement method used: Open National Bidding

3. Date of Invitation of Bids: 23 February 2024

4. Closing date for submission of bids: 10 April 2024

5. Date and place of opening of bids: 10 April 2024, Municipality of Henties Bay Council Chambers

6. Number of bids received by closing date: 10 Bids

7. Responsiveness of bids: 7 bids

Bidder' s Name	Pricing at Bid Opening N\$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
Onamagongwa Trading Enterprise	569,496.00	No	Written undertaking as contemplated in section 138 (2) of the Labour Act, 2007 not attached
Chief Nangolo Security	548,664.00	No	Bidders that scored less than 50 marks in the technical evaluation were
Boesmanpan Trading cc	1,112,280.00	No	Bidders that scored less than 50 marks in the technical evaluation were
Shield Force	569,526.00	Yes	
Windhoek Security	780,000.00	Yes	
Rubicon Security Services	804,490.56	Yes	
OMLE Security Services	1,641,600.00	Yes	
Six Thousand Security Services	544,200.00	Yes	
SRES Fire and Security	1,956,024.00	Yes	
Omambudu Security Services	701,544.00	Yes	

8. Price comparison for bids that are substantially responsive:

Name	Amount per year (N\$) Vat Excl	Technical Score (70)	Financial Score (30)	Overall Scores (100)	Rank
Shield Force	495,240.00	46.9	28.67	75.57	4
Windhoek Security	678,260.87	68	20.93	88.93	1
Rubicon Security Services	699,557.01	55.65	20.29	75.94	3
OMLE Security Services	475,826.09	52.5	29.84	82.34	2
Six Thousand Security Services	473,217.40	42.35	30	72.35	5
SRES Fire and Security	566,963.48	42	25.04	67.04	6
Omambudu Security Services	610,038.26	35.35	23.27	58.62	7

9. Best Evaluated Bid: Windhoek Security Services