



Ref: SC/RP/HBM-03/2024

**EXECUTIVE SUMMARY OF BID EVALUATION
REPORT**

**PROVISION OF CONSULTANCY SERVICES:
CADASTRAL LAND SURVEYING & LAND
REGISTRATION SERVICES ON AD HOC BASIS FOR
THE PERIOD OF TWO FINANCIAL YEARS - FOR THE
MUNICIPALITY OF HENTIES BAY**

Executive Summary of Bid Evaluation Report

Project Title: Provision of Consultancy Services for Cadastral Land Surveying & Land registration services on ad hoc basis for the period of two financial years - for the Municipality of Henties bay

Reference number of procurement: SC/RP/HBM-03/2024

Executive Summary of Bid Evaluation Report

1. Scope of Contract:

Henties Bay Municipality will require the successful bidder to provide general land surveying services on ad hoc basis for the period of two financial years. The Consultant shall perform all necessary work with respect to this agreement, which will include but will not be limited to tasks shown below:

- a. Prepare and maintain sketches, maps, reports, and legal descriptions of surveys in order to describe, certify, and assume liability for work performed
- b. Verify the accuracy of survey data, including measurements and calculations conducted at survey sites
- c. Direct or conduct surveys in order to establish legal boundaries for properties, based on legal deeds and titles
- d. Submit reports as required,
- e. Write descriptions of property boundary surveys for use in deeds, leases, or other legal documents.
- f. Establish fixed points for use in making maps, using geodetic and engineering instruments
- g. Adjust Councils surveying instruments in order to maintain their accuracy

All final cadastral survey diagrams shall be submitted to the Client in electronically format, preferable AutoCAD 2017 and PDF format together with one paper set.

2. **Procurement method used:** Open National Bidding
3. **Date of Invitation of Bids:** 23 February 2024
4. **Closing date for submission of bids:** 10 April 2024

5. **Date and place of opening of bids:** 10 April 2024, Municipality of Henties Bay Council Chambers
6. **Number of bids received by closing date:** 6 Bids
7. **Responsiveness of bids:** 2 bids

Bidder' s Name	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
R. Munyonga Land Surveyors	No	Good standing Social Security is attached but expired on 28 March 2024 before the bid closing date.
Strydom & Associates Land Surveyors	No	Written undertaking as contemplated in section 138 (2) of the Labour Act, 2007 not attached. Technical Proposal and financial proposal submitted as one document.
G. Marwa Land Surveyors	No	Written undertaking as contemplated in section 138 (2) of the Labour Act, 2007 not attached.
GK General Surveyors & Consultants cc	No	Scored less than 50 marks in the technical proposal
N.J Hangula Land Surveyors	Yes	
F. Matengu Land Surveyors	Yes	

8. Price comparison for bids that are substantially responsive:

Name	Technical Scores	Rank
N.J Hangula Land Surveyors	70	1
F. Matengu Land Surveyors	52.5	2

9. Best Evaluated Bid: NJ HANGULA PROFESSIONAL LAND SURVEYORS